

HRF020

Travel and Driving Periods

Many collective agreements (e.g. metalworking industry, metal commerce, chemical industry, etc.) include specific processing regulations for travel and driving periods, in some collective agreements also titled as travel or driving times. The entries and calculation of the results is not possible as a matter of course in SAP Standard and requires the traveller and the person entering the data to have specific business knowledge.

Solution Description

With the HRFORCE-Solution "Travel and Driving Periods", the travel and driving periods incurred during a business trip can be processed directly via SAP Standard Travel Expenses Statement fully automated in accordance with the relevant collective agreement regulations.

This solution is developed within the SAP standard solution "Travel Expenses" via user exits and customer enhancements and is fully integrated into the SAP Standard.

Implemented Functionalities

DISPLAY OF TRAVEL AND DRIVING TIMES

Travel and driving times are administered via customer-specific input fields in the various screens of the travel expenses solution.

Calculation and payment of these additional services takes place directly via the travel expenses statement and is therefore also considered in the standard travel expenses reports.

TRAVEL AND DRIVING TIMES STATEMENT

Payment amounts can be made in accordance with the various collective agreement rules. The results are displayed as separate receipt types in the travel receipts.

INDIVIDUAL FEATURES

The employees can be assigned to and excluded from the separate rule via features.

Client Advantages

Display of the collective agreement requirements in relation to the calculation of travel and driving periods

Calculation included in standard travel process

Recording of travel and driving times integrated in the SAP standard transactions

Reimbursement rates and valuation bases controlled by tables and infotypes (IT0008/IT0007, ...)

Payment by wages/salary or business travel statement

Transfer to wages and salary via SAP Standard Travel Management interface

All the costs of one trip are available at a glance.

Visible in all standard travel expenses reports